



Mansfield Primary School

*Working Together
Learning Together*



Mansfield Primary School

4 Apollo Street, Mansfield Vic 3722

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Principal: Tom MacMunn

Parent Payment Arrangements 2021

Dear Parent/Guardian,

Mansfield Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mansfield Primary Schools parent payment arrangements for 2021.

Mansfield Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

School Council is offering the following payment options for 2021:

- Payment in full to be received on or before the first day of the 2021 school year; or
- Centrepay deductions from your Centrelink allowance; or
- A Payment Plan Agreement where fees will be paid by regular instalments.

Family Support Options

Mansfield Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) assists eligible families with camps and excursions.
- Centrepay enables eligible families to have regular amounts transferred electronically to the school.
- Payment Plan Agreement available for all families.
- State Schools Relief Foundation (prep) uniform pack for eligible families
- Conveyance Allowance (to assist with travel to and from school for eligible families)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the school office.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Tom MacMunn
Principal

Joel Olver
School Council President

Understanding Parent Payment Categories

Schools

What does the legislation say?

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. The Act also empowers school councils to charge fees to parents for goods and services provided by the school to a child.

In the Act, a 'Parent' includes a guardian and every person who has parental responsibility for a child including parental responsibility under the Commonwealth Family Law Act 1975 and any person with whom a child normally or regularly resides.

What do schools pay for as part of 'free instruction'?



Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The standard curriculum for Years F-10 means implementation of the Victorian Curriculum F-10.

The standard curriculum for senior secondary schools means a program that enables a student to be awarded a VCE or VCAL qualification.

What principles govern parent payment practice?

Educational Value | Access, Equity & Inclusion | Affordability

Engagement & Support | Respect & Confidentiality | Transparency & Accountability

Parents

What may parents be asked to pay for?

Schools can request payment for Essential Student Learning Items



These are items, activities or services that the school deems **essential** to student learning of the standard curriculum.

Where practical and appropriate, parents may choose to purchase items through the school or provide their own.

These may also be either:

Items the student takes temporary or permanent possession of

- e.g.
- textbooks, activity books, exercise books
- stationery, book bags
- student ID cards, locks
- cooking ingredients students will consume
- materials for final products that students take home (technology projects, build-your-own kits, dioramas)
- Picture Exchange Communication Systems

Activities associated with instruction that all students are expected to attend

i.e. travel, entry fees or accommodation

- e.g.
- excursions
- incursions
- school sports
- work placements

Parents can be asked to pay for items, activities and services in the three Parent Payment Categories:

Essential Student Learning Items, Optional Items and Voluntary Financial Contributions.

Schools determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

Schools can request payment for Optional Items

These are items, activities or services that are **optional** and are offered in addition to the standard curriculum.

Students may access these on a user-pays basis.

These may be either:

Items the student purchases or hires

- e.g.
- school magazines, class photos
- functions, formals, graduation dinners
- materials for extra curricular programs
- student accident insurance

Activities the student purchases

- e.g.
- fees for extra curricular programs or activities, such as instrumental music tuition
- fees for guest speakers
- camps, excursions, incursions, sports
- entry fees for school run performances

Items and/or materials that are more expensive than required to meet the standard curriculum

- e.g.
- use of silver in metal work instead of copper
- supplementary exam revision guides

Support for families experiencing hardship is available at every school and each school has a parent payment contact person. See your school's policy for more information.

For more information on Parent Payments and Personal Devices, visit the DET website at: www.education.vic.gov.au

Schools can invite **Voluntary Financial Contributions** for



- e.g.
- Building or Library fund (Tax deductible)
- Voluntary contributions for a specific purpose, such as equipment, materials, services.
- General voluntary contributions

Fee schedule 2021

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Please complete this form and return to the school by 20th November so the school can prepare accordingly.

Essential Student Learning Items

Please find below a list of items and activities which are essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount
Stationery Pack (itemised list available)	\$ 45.00
Classroom Materials	\$ 140.00
Consumables Art	\$ 20.00
Reading Eggs (Foundation to Yr 2)	\$ 15.00
<u>TOTAL AMOUNTS</u>	
Foundation to Year 2	\$ 220.00
Year 3 – 6	\$ 205.00

Optional Items

These items, activities or services are offered in addition to the standard curriculum. They are designed to broaden the school experience for your child.

Optional Item	Amount
ICT levy This levy contributes to the costs associated with technology in the school – hardware, software, digital learning devices (ie Sentral, interactive panels, computers and tablets). This contribution also assists with the upkeep and upgrading of digital learning devices and subscriptions. In 2021 we are purchasing new Apple I pads for the Prep department and laptops for the integration department.	\$ 70.00

Additional Items

Additional Items during the year	
Swimming Program (cost to be confirmed)	\$ 80.00
Whole School Buddy Day S2S	\$ 12.00
Year 1 & 2 Hikes S2S	\$ 15.00
Year 3 Camp S2S	\$ 55.00
Year 4 Camp S2S	\$ 70.00
Year 5 Melb to Sea Camp S2S	\$ 350.00
Year 6 S2S Camp	\$ 270.00
Year 4 S2S Cross Country Skiing	\$ 80.00 per week
Year 5/6 Ski/snowboarding program	\$135.00 per week
Interschool sport/athletics (Yr3-6 bus & entry fees)	\$ 25.00

Parent Payment Charges
(Please complete & return to school by 20th November)

Family surname: _____ Student's surname: _____

Student's names: _____

Parent Payment Charges 2021				Amount
Essential Student Learning Items				
Stationery Pack	\$ 45.00	X _____	(number of students)	\$
Classroom Materials	\$140.00	X _____	(number of students)	\$
Art Consumables	\$ 20.00	X _____	(number of students)	\$
Reading Eggs (Foundation to Yr 2)	\$ 15.00	X _____	(number of students)	\$
Optional Items				
ICT Levy	\$ 70.00	X _____	(number of students)	\$
Total amount to be invoiced				\$

If you wish to pay by credit card, please complete details below:

I wish to make a payment of \$..... using my Credit Card – details as follows:-

Name on Credit card Expiry date / CVC

/ / /

Signed: